

Webster Groves Public Library  
Building Committee Meeting Notes  
April 29, 2009

In attendance: Bently Green, Nancy Marshall, Bob Moody, Steve Clarke, Glenn Seitz, Debbie Ladd, Paige Shaw, Bob Powers, Ann Bolger, Laura Wehrenberg, Jenny Gossow, Matt Palmer, Bill Kuc, Tom Cooper

I. Call to order

The meeting was called to order at 7:01 p.m.

II. Design/Build versus Design Bid Build

After some discussion the general consensus of the committee was that the Design Bid Build model would best suit our project, in that it would give us greater control over the design process, which would be necessary to insure adherence to both our original space study and our desire to preserve the historical nature of the library building.

III. General Project Schedule

Mr. Green presented a proposed schedule to the committee. At this point it is very tentative, based on how quickly we progress with the initial step of selecting an architect to commence the design process.

IV. Request for Qualifications

After some discussion it was agreed that the committee would send invitations to selected architects, but that they would also place an ad in the Webster Kirkwood Times announcing the Request for Qualifications, in case firms that have not yet contacted the library are interested in submitting their qualifications. (Mr. Cooper will prepare a list of the architects who have contacted him.)

The RFQ will be based on a draft prepared by Mr. Green, but should include these suggested additions:

- The design team should make every effort to include 'green building' elements
- The design team should have experience in building libraries and/or public use buildings
- The design team should have some experience and sensitivity to working with historical buildings
- The design team may also be asked to help design a temporary offsite space for the library to function in during construction

Mr. Clarke offered to draft an RFQ based on these elements.

V. Adjournment

The meeting was adjourned at 8:25 p.m.