



Webster Groves Public Library
Building Committee Meeting Notes
June 29, 2009

In attendance: Laura Wehrenberg, Bill Kuc, Ann Bolger, Bethany Curtis, Nancy Marshall, Glenn Seitz, Elise Fortman, Paige Shaw, Debbie Ladd, Bob Moody, Bob Powers, Stephanie Dents, Matt Palmer, Jackie Brenne, Jenny Gossow, Tom Cooper.

Tonight's meeting was an informal work session to discuss the recently received statements of qualifications from architects. Committee members discussed several issues and concerns, among them how to deal with firms that had not followed instructions as to page limits (pretty much up to personal judgment – but a valid reason for taking points off); whether there was any concern about hiring an out of town firm (not really, since so many architects work out of their own locales – and really only a concern at the point that an out of town firm becomes a legitimate contender); how to understand the scope of work that a firm had actually done on a cited project; how to score a firm for its secondary disciplines when many firms are using the same engineers and consultants; and whether to assign any points in a category in which a firm has offered no information, such as estimating effectiveness.

Mr. Cooper offered that if any committee member had a question about a local library cited in a statement, he may be able to answer it, or could talk to the staff at that library. Committee members may contact him by e-mail (tcooper@wgpl.org) or phone (314 961-3784) with questions.

The Committee will meet next on Wednesday, July 8 at 7 p.m. By Tuesday, July 7, committee members should submit their numerical evaluations via e-mail to Tom Cooper. All that is needed is the name of the firm and the final number you have assigned it. Mr. Cooper will arrange them all on a spreadsheet so that we will know the top scoring firms by Wednesday's meeting.

The meeting adjourned at 8:10 p.m.