



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
February 16, 2011

The regular meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, February 16, 2011. President

Call to Order

The meeting was called to order at 7 p.m. President Tom Reedy presided, and Library Director kept the minutes. Present: Trustees Peter Ruger, Nancy Marshall, Christine Krueger, Bill Kuc, Bently Green, and law student Jeff Johnson. Absent: Trustees Liz Walsh, Bob Herdler, Stacy Deleste, City Council Liaison Debi Salberg.

Public Agenda

There was no public agenda.

Minutes of the January 19, 2011 Meeting

Ms. Marshall moved to accept the minutes as presented, Mr. Kuc seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Mr. Reedy welcomed Ms. Marshall as a new trustee and thanked her for volunteering. He also welcomed Jeff Johnson to the meeting and thanked him for his work on a draft Investment Policy.

Mr. Reedy is taking a look at committee assignments, and will soon announce some new assignments.

He also reviewed recent activity concerning the Mason House. There were three offers for the property over the past few weeks, but two of them fell through for reasons having to do with the buyers, while the third was always too low for serious consideration. The house remains on the market.

Mr. Reedy also intends to take a closer look at how our insurer should cover flood insurance in the new building.

Librarian's Report

Mr. Cooper reported on the activity having to do with issuance of a building permit. The library is responsible for the deposit and inspection portion of the fee, while the builder is responsible for the permit fee. The deposit is refundable when the project is complete.

Advanced Planning

There was no report from this committee.

Automation/Systems

There was no report from this committee.

Building and Grounds

Mr. Green reported on recent building project activity. In the past month Frederick Construction dealt with issues of rock and bad soil in the foundation area, which added some expense and perhaps delayed the project. The project is shown as about 10% complete, even though we are closer to 20% through the schedule. This is not a major concern at this time, because there are times in a project like this when work flows more quickly.

Finance

Mr. Reedy reviewed the financial report and disbursements for January, 2011. Mr. Kuc moved to approve the bills as presented, Ms. Krueger seconded, and the bills were approved.

Human Resource

There was no report from this committee.

Policy

Jeff Johnson reviewed the draft Investment Policy. The trustees will review it and revise or approve it in the following months.

There is also a need to approve a Fund Balance Policy. Mr. Cooper has written a draft of that. Since certain portions of it need to be coordinated with the Investment Policy, he will work on doing that and present them at the next meeting.

Old Business

There was no old business.

New Business

Mr. Reedy mentioned that it was time to renew our Commercial Insurance Package and our Worker's Compensation. Both policies are the same as in the past few years.

Adjournment

The meeting was adjourned at 7:56 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, March 16 at 7 p.m.