



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
April 20, 2011

The regular meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, April 11, 2011. President Tom Reedy presided and Library Director Tom Cooper kept the minutes. Present: Trustees Liz Walsh, Nancy Marshall, Bently Green, Christine Krueger, Stacy Deleste, Bob Herdler, and City Council Liaison Debi Salberg.

Call to Order

The meeting was called to order at 7:02 p.m.

Public Agenda

There was no public agenda.

Minutes of the February 16, 2011 and March 23, 2011 Meetings

Ms. Krueger moved to accept the minutes as presented, Mr. Herdler seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Mr. Reedy spoke about the sale of the house, which is still pending. He reminded everyone that the Friends Book Fair is coming up April 28 to May 1, so if any trustees have time to help it would be appreciated. He also informed trustees that he had made some committee reassignments: Bently Green would be chair of Building and Grounds, with Nancy Marshall added to that committee, and Peter Ruger will chair the Policy Committee. Next month the Board needs to nominate officers for the 2011-2012 Fiscal Year.

Librarian's Report

Mr. Cooper mentioned that we now have flood insurance for the collections in the temporary location. He and Elise are working on the budget, but are waiting a bit to see if the house sale goes through, since that will change several budget lines. The Library's Overdrive service for downloading e-books will soon be compatible with the Kindle device. And he has started selling some of the surplus shelving in the warehouse area of the temporary building.

Advanced Planning

There was no report from this committee.

Automation/Systems

There was no report from this committee.

Building and Grounds

Mr. Green recapped the progress on the construction project so far. There are no significant problems to report. While the work seems to be a little behind, we are just coming out of the slow winter season, and months of good weather should see a rapid increase in productivity.

Mr. Cooper added that there may be some small problems with claims, and Mr. Green said he would speak with Kalika at KAI about a resolution of those.

The Building and Grounds Committee needs to meet soon with PBA to present some of our ideas for additions to the building plan. If we want to add anything, we need to make those plans soon.

Finance

Mr. Herdler reviewed the financial report and disbursements for February, 2011 and March, 2011. While February's expenditures were significantly over budget, most of it was project expense which will be reimbursed. Other months have been running under budget for this year, so he foresees the likelihood that even if the sale of the house does not go through prior to the beginning of the 11-12 fiscal year, we may not have to borrow any money on our line of credit. Just the same, we will renew the line of credit with Cass Commercial Bank for that fiscal year. Mr. Cooper will contact them.

Mr. Herdler also expressed his belief that if we do realize a significant savings on the cost of the building project, the bulk of that money should go to repaying the debt early, rather than additions to the project. Mr. Reedy added that he hoped there would be enough to make up for the amount lost on the sale of the house.

Human Resource

There was no report from this committee.

Policy

There was no report from this committee. We will revisit the Fund Balance and Investment Policy drafts next month.

Old Business

The trustees reviewed the suggested revisions to the FY 10-11 budget. Mr. Herdler moved to approve them, Ms. Marshall seconded, and the revised budget was approved.

New Business

Mr. Cooper will check on the renewal of the Directors and Officers Insurance policy and get the information to Mr. Reedy.

Because completion of a draft budget has been delayed, there is no budget committee meeting scheduled yet to review it.

Adjournment

The meeting was adjourned at 7:50 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, May 18 at 7 p.m.