



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
July 20, 2011

The regular meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, July 20, 2011. President Tom Reedy presided, and Library Director Tom Cooper kept the minutes. Also present: Trustees Stacy Deleste, Christine Krueger, Liz Walsh, Bill Kuc, Nancy Marshall, and City Council Liaison Debi Salberg. Absent: Trustees: Bob Herdler, Bently Green and Peter Ruger.

Call to Order

The meeting was called to order at 7:00 p.m.

Public Agenda

There was no public agenda.

Minutes of the June 15, 2011 Meeting

Ms. Deleste moved to accept the minutes as presented, Mr. Kuc seconded, and the minutes were approved.

Correspondence

There was a letter from Robert McWilliams, an attorney with the firm of Lashly & Baer, requesting any records the library has pertaining to donations from Lutheran Senior Services. Mr. Cooper has already prepared and mailed those records.

President's Report

Mr. Reedy noted that Ms. Marshall had arranged and several trustees and library staff members had attended trips to two furniture showrooms to take a look at furnishings proposed for the new building. The library also expects some samples of various chairs to be delivered so we can sit in them and approve them.

Librarian's Report

Mr. Cooper said he would like to meet with the city's Arts Commission to get their help in curating our art collection. He hopes to be able to get new donations to the collection when we reopen, and having some experienced advice might help with that. Trustees thought this was a good idea.

Mr. Cooper said that Bill Bowersox would like to have a meeting soon with whomever is interested to discuss the colors for suggested furniture.

Mr. Cooper said that he and business manager Elise Fortman would like to explore options to be able to accept credit and debit transactions for payment of fines and fees in the new building. Trustees expressed concerns about the fees involved, especially given the relatively small transactions involved, and about the initial expense of implementing such a system. Mr. Cooper acknowledged that these could be problems: but only by researching the question would they know the options.

Advanced Planning

There was no report from this committee.

Automation/Systems

There was no report from this committee, though Mr. Cooper noted that he was still waiting to hear from the State Library about when the Technology Ladder Grant would be available again.

Building and Grounds

The project is coming along. In addition to building activities, the last month was busy with several meetings meant to deal with coordination of efforts between contractor FCI, architect PBA, and owner's representative KAI. There had been some long-standing disagreements about a number of claims, resulting in pay applications being held up; but it seems like there is motion on these matters now.

Finance

Mr. Reedy reviewed the financial report and disbursements for June, 2011. Mr. Kuc moved to approve it, Ms. Deleste seconded, and the report was approved.

Human Resource

Ms. Deleste noted that the Library has been taking applications for people to replace two part-time positions. She also presented Library Director Tom Cooper's goals for Fiscal Year 2011-2012.

Policy

There was no report from this committee.

Old Business

There was no old business.

New Business

There was a discussion about when we would have an opening ceremony for the new building. It is important to get this date in place as soon as possible so we can invite special guest speakers. Trustees discussed holding two events: a pre-opening orientation for Friends, Trustees, Building Committee and Campaign Committee members and others who have been involved in the process, and a public grand opening event, to be held a few weeks after the library actually opens. Ms. Krueger and Ms. Marshall both expressed interest in working on these.

Adjournment

The meeting was adjourned at 7:50 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, August 17 at 7 p.m.