



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
March 21, 2012

The regular meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, March 21, 2012. President Tom Reedy presided, and Library Director Tom Cooper kept the minutes. Also present: Trustees Nancy Marshall, Bill Kuc, Stacy Deleste, and Peter Ruger, and City Council Liaison Debi Salberg. Absent: Trustees Christine Krueger, Bob Herdler, Liz Walsh, and Bently Green.

Call to Order

The meeting was called to order at 7 p.m.

Public Agenda

There was no public agenda.

Minutes of the February 15, 2012 Meeting

Mr. Kuc moved to accept the minutes as presented, Ms. Marshall seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Mr. Reedy mentioned that three trustees have terms that are expiring soon, Mr. Kuc, Ms. Krueger and Mr. Herdler. Mr. Kuc and Ms. Krueger have expressed a desire to renew their terms.

He also spoke of the construction project, which was restarted this month with new general contractor Demien Construction. At present, Demien projects a substantial completion date in early August. There are still ongoing discussions with Travelers, surety for Frederich Construction, concerning what they will pay for.

Librarian's Report

Mr. Cooper noted that there is still a computer glitch in recording circulation figures that is being worked on.

Advanced Planning

There was no report from this committee.

Automation/Systems

There was no report from this committee. Mr. Cooper noted that there was a new state grant being offered for technology enhancements. He could apply for it, but the grant start date is September 1. That means that any funds for new equipment could not be spent until then. It would be cutting it close, getting equipment installed prior to opening the new building. He intends to investigate further.

Building and Grounds

There was no report from this committee.

Finance

Mr. Reedy reviewed the financial report and disbursements for February, 2012. Ms. Marshall moved to approve the report as presented, Ms. Deleste seconded, and it was approved.

Human Resource

Ms. Deleste noted that the library needs to hire a new part-time employee to replace someone who resigned. She also needs to convene the Human Resource committee to discuss the director's annual evaluation.

Policy

There was no report from this committee.

Old Business

There was no old business.

New Business

Mr. Reedy reviewed the FY 2011-2012 Budget Revisions. Ms. Deleste moved to approve them, Mr. Kuc seconded, and the revisions were approved.

Mr. Cooper told the trustees that the library would like to have two staff members certified as notaries public. The library gets frequent calls for the service. The question is whether or not they would charge for the service. The sense of the board was that Webster Groves residents should receive the service free, other people would pay a fee. Mr. Cooper will proceed with certifying two employees.

Mr. Cooper showed trustees a sample of a memorial brick. He would like to offer engraved memorial bricks as a fundraiser at the new building. A few patrons have already asked what kind of memorial opportunities there would be at the new building, and there is a brick walkway in front of the library. He has shown the sample brick to the architects, and put them in touch with the company that produces the bricks, so they could make sure the bricks would work. Trustees need to think about how much to charge for memorial bricks.

Adjournment

The meeting was adjourned at 7:50 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, April 18 at 7 p.m.