



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
June 20, 2012

The regular meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, June 20, 2012. President Tom Reedy presided and Library Director Tom Cooper kept the minutes. Also present: Trustees Nancy Marshall, Christine Krueger, Bob Herdler, Jackie Brenne, Stacy Deleste, and City Council Liaison Debi Salberg. Absent: Trustees Peter Ruger, Bently Green, William Kuc.

Call to Order

The meeting was called to order at 7 p.m.

Public Agenda

There was no public agenda.

Minutes of the May 16, 2012 Meeting

Ms. Deleste moved to accept the minutes as presented, Ms. Marshall seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Mr. Reedy said there had been a lot of back and forth in e-mail, trying to arrange a meeting between representatives from Travelers Insurance and our attorney. It will probably happen next week.

The building project is coming along well.

Librarian's Report

Mr. Cooper reported on his budget presentation to the City Council, which went well. One member of the community had offered a suggestion that the library pursue a PR campaign to win back more community support.

Advanced Planning

Ms. Krueger said that the time is drawing near to start considering plans for opening events. There will be two events: one to thank committee members, friends and others who had a hand in bringing the project to fruition, the other the public grand opening. Ms. Marshall and Ms. Brenne will work on plans with her.

Automation/Systems

Mr. Cooper said that the library is planning a change in how they administer public computer use. Anticipating much busier use in the new building, they are going to bring their practice into line with all other local libraries by setting an hourly per-day limit. Patrons will be able to use the library's computers for a maximum of two hours per day.

Building and Grounds

Mr. Cooper said that the schedule does not seem to be changed yet, and we are still anticipating a late August substantial completion.

There has been some discussion at meetings lately about latent defects that may arise due to a lack of coordination drawings being turned in by subcontractors on the job. It is the contention of our construction manager and our architect that correction of these defects is a contractual obligation of the general contractor, but the general contractor may dispute that, if it arises.

It is time to talk to our two neighbors to the east side of the building, to see what sort of fence, or other barrier they may want between their property and the library. Mr. Cooper will speak first to the architect at the construction meeting this week.

Finance

Mr. Herdler reviewed the financial report and disbursements for May, 2012. Ms. Brenne moved to approve the report as presented, Ms. Deleste seconded, and the report was approved.

He notes that his earlier projection of nearly \$600K reserve was likely conservative, and the library may have closer to \$700K left at the end of this fiscal year.

Human Resource

Mr. Cooper has completed annual evaluations of all staff.

Policy

There was no report from this committee.

Old Business

The trustees reviewed a draft policy for use of the library's new auditorium. There were several questions which led to some revisions of the document. Mr. Cooper will make the changes and present it at the next meeting.

New Business

Nominations for board officers for 2012-2013 are:

Tom Reedy, President

Stacy Deleste, Vice President

Bob Herdler, Treasurer

Ms. Marshall moved to approve this slate of officers, Ms. Krueger seconded, and the officers were approved.

Adjournment

The meeting was adjourned at 7:55 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, July 18 at 7 p.m.