



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
February 20, 2013

The regular meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, February 20, 2013. President Tom Reedy presided, and Library Director Tom Cooper kept the minutes. Also present: Trustees Nancy Marshall, Stacy Deleste, Bob Herdler, Bill Kuc, Peter Ruger and Joan Esserman, City Council Liaison Debi Salberg, and law students John Galanek and Andrew Bleyer. Absent: Trustees Bently Green and Jackie Brenne.

Call to Order

The meeting was called to order at 6:59 p.m.

Public Agenda

There was no public agenda.

Minutes of the January 16, 2013 Meeting

Mr. Ruger moved to accept the minutes as presented, Mr. Kuc seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

There was no President's Report.

Librarian's Report

There was a question about a portion of the written report, where Mr. Cooper had not finished the sentence, 'While the Saturday afternoon book discussion group has had its usual attendance in the new building (it was always well attended), the *Tuesday evening group, which traditionally attracts smaller attendance, has seen good increases.*'

Advanced Planning

There was no report from this committee.

Automation/Systems

Mr. Cooper reported that there is still some work to be done getting new laptop computers set up and configured to be able to hold computer classes in the library.

Building and Grounds

Mr. Reedy reported that we are in the final stages of finishing the building project. This includes figuring what our final billing will look like. The architect has issued a letter indicating an amount that they believe Demien Construction should pay in liquidated damages, since the project was completed later than the specified project date. Balancing these fees against the final invoice from Demien will determine how much more we will owe out of the project fund.

There is also the matter of resolving our last claim to Travelers Insurance in the Frederich Construction default. Craig Smith has submitted a figure to Travelers, and we are awaiting a response from them.

Mr. Cooper noted that all of the punch list work is getting done, though there are still some frustrating problems with receiving missing pieces of furniture.

Finance

Mr. Herdler reviewed the financial report and disbursements for December, 2012 and January, 2013. He indicated that it is still a little early to estimate what average monthly costs will be in the new building, though expenses were well within budget. Ms. Deleste moved to accept the report as presented, Mr. Kuc seconded, and the report was approved.

Mr. Herdler also discussed establishing a plan for investing any project funds left over once the project is finished, since the terms of the bonds do not allow us to pay them off for several years yet.

Human Resource

Ms. Deleste reported that there were two new hires at the library, shelver Edward Flynn and circulation assistant Emma Phiropoulos.

Policy

There was no report from this committee.

Old Business

There was no old business.

New Business

Mr. Reedy discussed the proposal for renewal of our insurance. We are in the final year of a three-year deal that guaranteed no price increase. We will renew this time, and Mr. Cooper will rebid the insurance package for next year.

Mr. Cooper suggested a number of revisions to the FY 2012-2013 budget (see attached). Mr. Ruger moved to accept the revisions, Ms. Deleste seconded, and the revisions were approved.

Adjournment

The meeting was adjourned at 8 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, March 20 at 7 p.m.