



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
April 17, 2013

The regular meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, April 17, 2013. President Tom Reedy presided, and Library Director Tom Cooper kept the minutes. Also present: Trustees Peter Ruger, Bill Kuc, Stacy Deleste, Bob Herdler, Joan Esserman & Nancy Marshall, City Council Liaison Debi Salberg, & Washington University Law Student Kadeidra Honey.

Call to Order

The meeting was called to order at 7 p.m.

Public Agenda

There was no public agenda.

Minutes of the March 20, 2013 Meeting

Mr. Reedy said that the minutes misquoted Mr. Herdler's assessment of the effect of the reduction in rebate amount on our Build American Bonds. It is not that the reduction will endanger our ability to pay the bonds: it will lessen our ability to pay them off early, as we have been anticipating. Ms. Deleste moved to accept the minutes so revised, Ms. Marshall seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Mr. Reedy noted that he attended a session presented by City Attorney Helmut Starr on local government compliance with Missouri Sunshine Law.

He has spoken recently with attorney Craig Smith, who is still working towards final resolution of our outstanding claims with Traveler's Insurance.

He pointed out that the State Library has a series of upcoming Webinars meant to enhance the skills of library board trustees. One of them features Peter Ruger discussing library bylaws.

Librarian's Report

Mr. Cooper reported that the architect and general contractor are working towards completion of our punchlist and final RFPs. Once everything is completed, we can begin to consider what our final payments to Demien, PBA and KAI might be. He reported on some of the items still awaiting resolution, such as exterior lighting in front and the wall covering in the Meeting Room.

Advanced Planning

There was no report from this committee.

Automation/Systems

There was no report from this committee.

Building and Grounds

There was no report from this committee. Mr. Herdler suggested that, since we have money in the budget, we consider if there are any one-time capital expenses we could make to further improve the building.

Finance

Mr. Herdler reviewed the financial report and disbursements for March, 2013. It was an expensive month, mostly due to being a three-payroll month, but we are still about \$9,000 under budget for this fiscal year. He notes that utility costs are running ahead of budget and will be an ongoing consideration until we have a good idea of what these annual costs will be and can budget accordingly. There may be other unknowns we will learn about in our first full year in the new facility. Mr. Ruger moved to approve the financial report as presented, Mr. Kuc seconded, and the report was approved.

Ms. Esserman asked about the Conferences and Meetings line item in the budget, and whether it included ongoing training for library staff in new technologies, etc. Mr. Cooper said that this is where training is included, but noted also that much training these days comes via free Webinars provided by the State Library and other such entities.

Human Resource

Ms. Deleste asked to table the scheduled personnel discussion, until she can hold a meeting of the HR Committee. That meeting will be scheduled and announced soon.

Policy

There was no report from this committee.

Old Business

There was no old business.

New Business

There was no new business.

Adjournment

Ms. Deleste moved to adjourn, Mr. Ruger seconded, and the meeting was adjourned at 7:35 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, May 15 at 7 p.m.