



Minutes of the Regular Meeting of  
The Board of Trustees  
Webster Groves Public Library  
January 20, 2016

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, January 20, 2016. President Nancy Marshall presided and Library Director Tom Cooper kept the minutes. Also present: Trustees Bill Kuc, Jackie Brenne, Andrew Rushing, Bethany Curtis, Joan Esserman, Justin Hauke, Peter Ruger, and Nicole Chaput, and City Council Liaison Greg Mueller.

Call to Order

The meeting was called to order at 7 p.m.

Public Agenda

There was no public agenda.

Minutes of the November 18, 2015 Meeting

Ms. Curtis moved to accept the minutes as presented, Mr. Kuc seconded, and the minutes were approved.

Correspondence

Webster Groves resident Brett Steinbrueck sent an e-mail in which he urged the Board to reconsider the decision to end the reciprocal lending agreement with St. Louis County Library. He pointed out that since the library had a tax increase seven years ago, it was 'fundamentally distasteful' to have his tax burden increased but his available services decreased.

President's Report

Ms. Marshall noted that the normally scheduled March Board meeting would fall during school spring break, and asked if trustees would rather move it to a different week. Mr. Ruger moved that the meeting be moved to Wednesday, March 9 at 7 p.m. Ms. Chaput seconded, and the motion carried.

Librarian's Report

Mr. Cooper had nothing to add to his written report.

Advanced Planning

Ms. Esserman noted that the community survey had been distributed. There has been some talk about it online, though people on a local Facebook page have been urging people to submit the survey online. The problem is, only people who received the survey in the mail and have been given an access code are allowed to submit it online.

Automation/Systems

Ms. Esserman noted that work is ongoing to create a new Website for the library.

### Building and Grounds

Ms. Marshall said the Reading Garden is complete, except for the live plantings, which cannot be installed now until spring. She does want to have a few things corrected, and will speak with Furfaro Landscaping soon.

Mr. Mueller suggested that there be a dedication ceremony, which he hoped might include invitations to Councilmembers. Mr. Cooper will work on that, including contacting Eric Bronner about what sort of dedicatory plaque he would like to see.

### Finance

Ms. Brenne moved to approve the finance reports for November and December 2015. Mr. Hauke seconded, and the reports were approved. Mr. Cooper will be reviewing the current status of the budget prior to the February meeting to see if there need to be any budget adjustments in this fiscal year.

### Human Resource

There was no report from this committee.

### Policy

There was no report from this committee.

### Old Business

Mr. Cooper will distribute the outline of a crisis communication plan to all trustees so we can talk about finishing it.

Mr. Cooper said that electricians from DiMaggio Electric had been in the morning of January 19 to test the newly installed components of the emergency lighting system. Everything worked well, and there was good lighting on all floors and in all rooms. The Board agreed that Mr. Cooper should now send a letter to DiMaggio thanking him for his quick and professional response in this matter.

### New Business

Ms. Chaput moved to accept the 2014-2015 Audit Report as presented. Ms. Esserman seconded, and the motion carried.

### Adjournment

Ms. Chaput moved to adjourn, Ms. Esserman seconded, and the meeting was adjourned at 7:30 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, February 17 at 7 p.m.