



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
February 17, 2016

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, February 17, 2016. President Nancy Marshall presided and Library Director Tom Cooper kept the minutes. Also present: Trustees Andrew Rushing, Bill Kuc, Joan Esserman, Peter Ruger, Jackie Brenne, Justin Hauke, Nicole Chaput, and Bethany Curtis, and City Council Liaison Greg Mueller.

Call to Order

The meeting was called to order at 7:03 p.m.

Public Agenda

There was no public agenda.

Minutes of the January 20, 2016 Meeting

Mr. Ruger moved to accept the minutes as presented, Ms. Chaput seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Ms. Marshall reminded trustees that the March meeting would be held on March 9, since the usual week of March 16 would be during Spring Break.

Librarian's Report

Mr. Cooper reported that the Missouri House Budget Committee had restored state funding for public libraries to 2014 levels. This is good news for all public libraries, and he urged trustees to thank their representatives, and urge their senators to pass the funding bill.

Advanced Planning

The public survey is nearing completion. We should be able to reconvene the Strategic Planning Committee and analyze the results soon.

Automation/Systems

The library is still working on a new Website, with hopes of premiering it by the end of February.

Building and Grounds

Ms. Marshall reported on the progress of completing the Reading Garden and planning for a dedication ceremony.

Finance

Mr. Rushing reviewed the financial report for January, 2016. Ms. Esserman moved to approve the report as presented, Ms. Curtis seconded, and the report was approved.

Human Resource

There was no report from this committee.

Policy

There was no report from this committee.

Old Business

Ms. Brenne moved to accept the Crisis Communication Plan draft, Mr. Hauke seconded, and the plan was accepted. Ms. Brenne has further suggested various contact lists that will make the plan more functional, and Mr. Cooper will work on those.

New Business

Mr. Cooper told trustees that while our Meeting Room is used free of charge by local non-profit groups, we get occasional calls from for-profit groups looking to use a meeting room. Several of the MLC libraries have a fee structure in place for such groups, and Mr. Cooper asked if trustees were interested in implementing such a fee structure. Trustees asked Mr. Cooper to put together a proposal for how this would be implemented, which will be presented to the Policy Committee for review.

Mr. Cooper reported that it looks like the library will end Fiscal Year 2015-2016 within its budget, but there are a few funds that are over at this point and a few that are under. He asked for approval of the following revision to the budget:

Reduce Payroll Hourly by \$16,000

Increase Automation by \$10,000

Increase Maintenance/Repair by \$5,000

Increase Equipment by \$1,000

Ms. Chaput moved to approve the budget adjustments, Mr. Kuc seconded, and the adjustments were approved.

Adjournment

Mr. Rushing moved to adjourn, Ms. Marshall seconded, and the meeting was adjourned at 7:40 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, March 9 at 7 p.m.