



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
March 14, 2018

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, March 14, 2018. President Nancy Marshall presided and Library Director Tom Cooper kept the minutes. Also present: Trustees Bill Kuc, Joan Esserman, Nicole Chaput, Justin Hauke, and Andrew Rushing. Absent: Trustees Bob Hart, Eliot Graf, and Bethany Curtis.

Call to Order

The meeting was called to order at 7:05 p.m.

Public Agenda

There was no public agenda.

Minutes of the February 21, 2018 Meeting

Ms. Chaput moved to accept the minutes as presented, Mr. Hauke seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

There was no president's report

Librarian's Report

Mr. Cooper presented all trustees with a copy of the library's audited financial statement for fiscal year 2016-2017.

He showed them a set of statistics prepared by Systems Administrator Tim Nix, showing activity during the library's first year as a passport acceptance agency. The library accepted 607 applications, for total income of a little over \$15,000.

Advanced Planning

There was no report from this committee.

Automation/Systems

Ms. Esserman asked when input would be needed from the committee on the installation of MakerSpace computers. Mr. Cooper said he would contact her when the computers were installed and ready to begin the program.

Building and Grounds

There was no report from this committee.

Finance

Mr. Rushing presented the financial report, noting that we are still running about \$20,000 under budget for the fiscal year. He requested a breakdown of projected expenditures for the last few months of the year. Mr. Cooper said he would ask to have that prepared. Ms. Esserman moved to approve the report as presented, Mr. Kuc seconded, and the financial report was approved.

Human Resource

There was no report from this committee.

Policy

There was no report from this committee.

Old Business

Mr. Cooper presented an outline of a new report for our bonded debt repayment. He asked trustees if they had any other suggestions for the report. He also asked how frequently the board would like to see this report, and a quarterly presentation was agreed on.

New Business

Mr. Cooper will soon begin working on the budget for FY 18-19, notifying the Finance Committee that they would soon have to meet to review a draft. This budget will also call upon the Building and Grounds Committee to confer on priorities for the upcoming year, and the Human Resources Committee, because there will likely be important staffing changes prior to the new fiscal year beginning.

The terms of trustees Esserman, Hauke, and Kuc will expire in May. Esserman and Hauke should notify the City Clerk of their intention to sign up again, but Mr. Kuc is termed out.

Adjournment

Mr. Rushing moved to adjourn, Mr. Kuc seconded, and the meeting was adjourned at 7:40 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, April 18 at 7 p.m.