



Minutes of the Regular Meeting of  
The Board of Trustees  
Webster Groves Public Library  
June 12, 2019

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, June 12, 2019. President Nancy Marshall presided and Library Director Tom Cooper kept the minutes. Also present: Trustees Elliot Graf, Jenine Harris, Sherry Taylor, and Tess Thompson, and City Council Liaison Bud Bellomo. Absent: Trustees Bethany Curtis, Joan Esserman, Justin Hauke, and Andrew Rushing.

Call to Order

The meeting was called to order at 7:05.

Public Agenda

There was no public agenda.

Minutes of the May 15, 2019 Meeting

Ms. Thompson moved to accept the minutes as presented, Mr. Graf seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Ms. Marshall welcomed new trustee Sherry Taylor.

Librarian's Report

Mr. Cooper reported on a patron complaint that our policy requiring shoes to be worn while in the library is 'discriminatory.' Staff who spoke with the patron said he intends to address his complaint to the director, but Mr. Cooper has not heard from him.

Advanced Planning

There was no report from this committee.

Automation/Systems

Mr. Cooper reported on progress of a grant application to replace a number of staff computers and printers, and replenish laptops in our training lab. Total amount requested will likely be \$15 to \$18,000. He said that the library recycles older equipment through Red Leaf Recycling.

### Building and Grounds

There was no report from this committee.

### Finance

Mr. Cooper reviewed the financial report for May 2019. Still under budget for the year by about \$24,000, it is likely that we will end the fiscal year a little under budget. Mr. Graf moved to approve the report, Ms. Thompson seconded, and the report was approved.

Ms. Marshall asked about whether the amounts approved in the upcoming budget for utilities would be enough, since those budget lines are nearly spent out in this year's budget. Mr. Cooper said he will watch them as the year progresses. They vary a lot depending on weather conditions, etc.

### Human Resource

There was no report from this committee.

### Policy

There was no report from this committee.

### Old Business

There was no old business.

### New Business

Ms. Marshall said she is willing to serve again as president. In a previous e-mail, Mr. Rushing suggested Mr. Hauke as Treasurer. Ms. Marshall e-mailed Mr. Hauke, and he said he is willing to be Treasurer. Ms. Taylor nominated Ms. Esserman as Vice President. Since there were only five trustees present, the vote on this slate of nominees was deferred until the July meeting.

Mr. Cooper reported that he has asked for bids from 3 contractors to replace the flat roof above the Technical Services area. This is the only section of roof that was not replaced during the 2010-2012 renovations. It has been patched repeatedly, and is an ongoing threat to get new leaks. The repair would be a capital improvement, meaning the Board can vote funds out of reserves to pay for it. At the end of the fiscal year, once we see if we have a sufficient amount in reserves, he will create a draft resolution for the Board to consider at its July meeting.

### Adjournment

Ms. Thompson moved to adjourn, Ms. Harris seconded, and the meeting was adjourned at 7:35 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, July 17 at 7 p.m.