



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
July 15, 2020

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, July 15, 2020. President Justin Hauke presided and Library Director Tom Cooper kept the minutes. Also present: Trustees Sherry Taylor, Jenine Harris, Bethany Curtis, Leanne Waugh, Joan Esserman, and Tess Thompson, and City Council Liaison Pam Bliss.

Call to Order

The meeting was called to order at 7 p.m..

Public Agenda

There was no public agenda.

Minutes of the June 15, 2020 Meeting

Ms. Thompson moved to accept the minutes as presented, Ms. Waugh seconded, and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Mr. Hauke noted that it would be best to postpone the committee assignments until we have our new trustees appointed. It will be added as Old Business to next month's agenda.

Librarian's Report

Mr. Cooper said that since the library had been open its usual hours, there has been very little activity in the evenings. He proposed that we begin closing at 7 p.m. rather than 9 p.m. Monday through Thursday, to both save money and limit the staff time spent in the building. Questions concerned whether there was enough time for people who work to use the library, and whether the early hours reserved for seniors would still be in place. There were no objections from the board.

Mr. Cooper said he will be on vacation the next few weeks.

Advanced Planning

Ms. Harris said she has begun the process of assembling information about the last strategic planning process to start planning for the next round.

Automation/Systems

There was no report from this committee.

Building and Grounds

Ms. Curtis said that we are still waiting for response from Steve Calhoun of ASI Signage to get to the next steps in getting a sign for the library's front lawn.

Finance

Ms. Esserman reviewed the financial report for 2020. She recapped the library's fund balance at the end of the fiscal year, which shows a healthy reserve, in case we enter a period of reduced revenue due to the COVID-19 situation. Ms. Curtis moved to approve the report, Ms. Waugh seconded, and the report was approved.

Human Resource

There was no report from this committee.

Policy

There was no report from this committee.

Old Business

Ms. Thompson moved to approve the Conflicts of Interest Resolution 20-22. Ms. Taylor seconded, and the resolution was approved.

New Business

There was no new business.

Ms. Bliss reported that the City Council had interviewed several candidates for empty trustee positions, and there are a few interviews still pending.

Adjournment

Ms. Thompson moved to adjourn, Ms. Harris seconded, and the meeting was adjourned at 7:17 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, August 19 at 7 p.m.