



Minutes of the Regular Meeting of  
The Board of Trustees  
Webster Groves Public Library  
August 17, 2022

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, August 17. President Tess Thompson presided and Library Director Tom Cooper kept the minutes. Also present: Trustees Anita Radcliffe, Angelo Austin, Leanne Waugh, and Janey Worthington, and City Council Liaison Laura Arnold. Absent: Trustees Sherry Taylor, Peter Ruger, Jenine Harris, and Ed Scholl.

Call to Order

The meeting was called to order at 7:05 p.m.

Public Agenda

There was no public agenda.

Minutes of the July 20, 2022 Meeting

Mr. Austin moved to approve the minutes. Ms. Waugh seconded and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

There was no president's report. Since there were new faces in attendance, we did general introductions.

Librarian's Report

Mr. Cooper said that he would be on vacation the week of August 22 to 26.

Advanced Planning

Ms. Worthington said that there is a meeting of the committee with Lisa Richter of Stakeholder Insights on August 30, to proceed with planning of focus groups.

Building and Grounds

Ms. Waugh said that the carpeting for the meeting room had been ordered and scheduled for installation the last week of September. The Friends have already paid the 50% deposit for that work.

### Finance

Mr. Austin discussed the question of the library using a cash basis audit rather than a full accrual-based audit. He agreed with Mr. Scholl, who in an email believed it was sufficient for our needs. He moved that the library seek to engage a company to do a cash basis audit. Ms. Worthington seconded, and the motion passed.

Ms. Waugh moved to approve the finance report, Mr. Austin seconded, and the report was approved. (Signed by President Tess Thompson in Mr. Scholl's absence.)

### Human Resources

Mr. Austin asked about how we would proceed with hiring Mr. Cooper's replacement. There was a discussion of methods. Mr. Cooper said he will soon provide some sample job ads and other materials to assist in the process.

### Policy

There was no report from this committee.

### Friends Report

Ms. Worthington noted that the Friends do not meet in summer, but there are things coming up in September.

### City Hall

Ms. Arnold said that FEMA funds are available for people in Webster Groves who experienced flood damage in July.

She also gave a brief discussion of the city's current budget.

### Old Business

The discussion of the Budget Fail-Safe Resolution was tabled until Policy Committee members are in attendance.

### New Business

Ms. Worthington moved to approve the Conflict of Interest Resolution for 2023-2024. Ms. Waugh seconded and the resolution was approved.

### Adjournment

Ms. Waugh moved to adjourn, Mr. Austin seconded, seconded, and the meeting was adjourned at 7:55 p.m.

The next meeting of the Library's Board of Trustees will be held on Wednesday, September 21 at 7 p.m.