



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
May 17, 2023

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, May 17. President Tess Thompson presided and Library Director Madison Morris kept the minutes. Also present: Trustees Sherry Taylor, Leanne Waugh, Jenine Harris, Janey Worthington, Anita Radcliffe, Angelo Austin, Mike Clay, and Ed Scholl. Absent: City Council Liaison Laura Arnold.

Call to Order

The meeting was called to order at 7:01.

Public Agenda

There was no public agenda.

Minutes of the April 19, 2023 Meeting

Mr. Clay moved to approve the minutes. Ms. Taylor seconded and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Ms. Thompson, who is moving out of state, talked about how much she has enjoyed her time serving on the Library Board of Trustees over the years and that she is happy that she was able to support the Webster Groves Public Library both as a board member and a community member.

Librarian's Report

Ms. Morris thanked Ms. Thompson for her time serving on the Library Board and told her she would be missed.

Ms. Morris spoke about the upcoming Summer Reading and Activity program. She passed around the bingo sheets, the summer reading tracking sheet, and the June programs calendar.

Advanced Planning

None

Building and Grounds

The committee is still reviewing quotes and solutions in regard to the ongoing roof leak.

Finance

Mr. Scholl reported that it was a pretty normal month. He said that there are certain line items where money can be reallocated to the salary line item in the budget. This particular line item is over due to Tom and Madison working at the library at the same time while Madison got settled in as the new director. There were several other expenses that were a one-time thing and will not reoccur in the next made other budget line items go over.

Ms. Worthington moved to approve the financial report Mr. Clay seconded and the report was approved.

Human Resources

None

Policy

The policy community will meet and discuss the Secretary of State ruling and will review and update any polcies needed in order to comply with the rule. The hope is to vote on these policies in June.

Friends Report

Ms. Worthington reported that the Beyond the Page event is June 4th at 2:00. There will be a reception out in the Library lobby to follow the event from 3-4. She said that the Friends Board was interested in the strategic planning report and that she would like to keep communication open between the Library Board and the Friends of the Library.

City Hall

No report

Old Business

1) 2023-2024 Budget Discussion

2) State Funding

There will most likely be policies to review and vote on in June.

3) Budget Adjustments

Money from the Serials, Juvenile & YA books, Clerical Supplies, and Juvenile Special Events line items will be reallocated to the Salaried line item.

New Business

1) 2023-2024 Budget Draft Review

The budget was discussed. There is a new line items for e-books and e-audiobooks which used to be combined with the adult books and adult audiobook line items.

There is also a new line item for video games. There was discussion about state-aid being an unknown, thus leaving it out of the budget.

Mr. Austin made a motion to approve the budget. Ms. Worthington seconded and the budget was approved.

2) Server Upgrade

Ms. Morris stated that on October 10th the Library's server will no longer be supported. She said that WGPL already has an agreement with the Miller Group for website hosting and other technological support. She stated that the library would like to enter into an agreement with the Miller Group to upgrade the server. This project will cost over the five-thousand-dollar limit that is outlined in the bylaws and will need to be voted on by the Board before the project can move forward. No one on the Library staff or on the Library Board of Trustees has any personal ties with the Miller Group.

Mr. Scholl made a motion to approve the Miller Group facilitating the Library's server upgrade. Ms. Waugh seconded and this was approved.

3) Elections

Mr. Clay nominated Ms. Radcliffe for President. There were no other nominations. All were in favor. None opposed. Ms. Radcliffe is the new Board President.

Mr. Clay nominated himself for Vice president. There were no other nominations. All were in favor. None opposed. Mr. Clay is the new Board Vice President.

Ms. Waugh Nominated Mr. Scholl for Treasurer. There were no other nominations. All were in favor. None opposed. Mr. Scholl is re-elected as Board Treasurer.

Adjournment

Ms. Waugh moved to adjourn, Mr. Austin seconded and the meeting was adjourned at 8:14 p.m.