



Minutes of the Regular Meeting of  
The Board of Trustees  
Webster Groves Public Library  
June 21, 2023

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, June 21. President Anita Radcliffe presided and Library Director Madison Morris kept the minutes. Also present: Trustees Sherry Taylor, Leanne Waugh, Jenine Harris, Janey Worthington, Mike Clay, and Ed Scholl. Absent: Angelo Austin and City Council Liaison Laura Arnold.

Call to Order

The meeting was called to order at 7:01.

Public Agenda

Anonymous public comment regarding a current Library board member.

Minutes of the May 17, 2023 Meeting

Mr. Clay moved to approve the minutes. Ms. Worthington seconded. All were in favor and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Ms. Radcliffe reported that a new board member, Dana Cooley, would be starting in July. Ms. Radcliffe said that she had attended a Friends of the Library meeting and that there is interest in having the Friends and the Library Board partner together in the future. It was also stated that Ms. Morris presented the Library's budget at the Webster Groves City Council meeting on June 20<sup>th</sup>.

Librarian's Report

Ms. Morris highlighted the Summer Reading Program and stated that so far over 39,000 reading minutes had been logged and that over 231 families had registered.

### Advanced Planning

None

### Building and Grounds

Ms. Waugh reported that quotes in regard to fixing the leaks in the roof had been received and reviewed. Wagner Roofing & Construction Solutions' quote had been selected but more information was needed before moving forward. It was stated that no one on the Library Board or on Library staff was related to or had acquaintances that work at Wagner Roofing and Construction Solutions. Ms. Morris was asked to contact previous Wagner clients for references before the July board meeting. Upon receiving references, a final decision can be made.

### Finance

Mr. Scholl reviewed the finance report. He stated that the Library would most likely be over budget by about 53,000 dollars. This overage was due to strategic planning, the overlap of Madison coming on as the new director and Tom leaving, and several building and grounds issues. He stated that the Library has very good reserves, is in good financial condition, and that he feels the Library is in a good place for the next budget year.

Ms. Waugh moved to approve the financial report. Ms. Worthington seconded. All were in favor and the financial report was approved.

### Human Resources

None

### Policy

Ms. Taylor stated that the newly updated Collection Development Policy and newly updated Reconsideration Request Form needed to be approved by the Board later in the meeting.

### Friends Report

Ms. Worthington reported that the Friends of the Library want to help with our strategic plan as much as possible. She also stated that next year they are hoping to participate in the in the Webster Groves 4<sup>th</sup> of July Parade.

### City Hall

No report

## Old Business

### A. Old Business

#### 1. State Funding

Ms. Morris stated that there may be a few more policies that will need to be updated at the July meeting to make sure everything is set for State Aid Certification.

## New Business

### B. New Business

#### 1. Policy Review

##### Collection Development Policy

Ms. Taylor moved to approve the Collection Development Policy. Ms. Waugh Seconded. All were in favor and the policy was approved.

##### Reconsideration Request Form

Ms. Taylor moved to approve the Request for Reconsideration Form. Mr. Scholl seconded. All were in favor and the form was approved.

##### Juvenile Library Card Form

This form was provided to the board in reference to the Secretary of State Rule. It is procedural and did not have to be voted on.

#### 2. Roof

Ms. Morris will collect references and report back at the July meeting.

## Adjournment

Ms. Waugh moved to adjourn, Mr. Scholl seconded. All were in favor and the meeting adjourned at 7:47