



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
February 21, 2024

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, February 21st. President Anita Radcliffe presided, and Library Director Madison Morris kept the minutes. Also present: Trustees Leanne Waugh, Fred Toelle, Ed Scholl, Dana Cooley, Angelo Austin and City Council Liaison Laura Arnold. Not Present: Trustees Sherry Taylor, Jenine Harris and Janey Worthington

Call to Order

The meeting was called to order at 7:00 p.m.

Public Comment

None

Minutes of the January 17, 2024 Meeting

Mr. Toelle moved to approve the minutes. Mr. Scholl seconded. All were in favor, and the minutes were approved.

Correspondence

WRHM thank you letter.

President's Report

Ms. Radcliffe asked the Board if they felt that the board committees are serving the purpose needed or if they should consider changing or adding more committees in the future.

She stated this could be added as an agenda item for March.

Librarian's Report

Ms. Morris highlighted in her report that there has been discussion with the City of Webster Groves in regard to separating out Tax IDs. She stated this had been discussed briefly about a year ago but had resurfaced in regard to the investment account that the Library is trying to open. She stated that changing out Tax ID

number could change our relationship in regard to payroll and benefits with the City and we many need to keep those things in mind when creating the 24-25 budget.

Advanced Planning

None

Building and Grounds

There was discussion about issues in a few corners of the building where plaster seems to be crumbling.

Ms. Morris stated that she has a roofing company coming out to look into this.

Finance

Mr. Scholl reported that the Library was over budget by about \$3,000 this month.

He stated there was an uptick in building and grounds spending due to winter weather and furnace issues.

He reported that the Library had paid the annual insurance bill as well.

Overall, he said that we are right on target for the budget and in good shape.

There was discussion about the total discernments in the budget reports not matching the budget sheet.

Ms. Morris said she would look into it and get back to the Board.

The February financial report with be re-reviewed and voted on at the March meeting once clarification is given.

Human Resources

Mr. Austin stated that they would be holding Ms. Morris' annual review later in the closed session.

Policy

None

Friends Report

None

City Hall

None

Old Business

Personnel Manual

Ms. Morris stated that there have been some snags with the personnel manual that the HR and Policy Committees would be reviewing. She stated that the review of this manual is tabled for the time being.

New Business

2024-2025 Budget

Ms. Morris asked the board to please consider budget initiatives they would like to consider for the next budget year. She asked that they consider building maintenance and strategic plan initiatives. She stated she would be adding this to the March meeting agenda for further discussion.

June Meeting Date

Ms. Morris stated that the Library is closed on June 19th when the board is supposed to meet for Juneteenth. She offered June 12th or June 26th as alternate meeting dates.

Ms. Waugh moved to change the June meeting date to June 12th at 7:00 p.m. Mr. Austin seconded. All were in favor and the motion passed.

Closed Session 610.021 subsection 13

Mr. Austin moved for the meeting to be closed under 610.21 subsection 13 for the purpose of personnel discussion. Ms. Cooley seconded. All were in favor. None were opposed.

Roll Call:

Mr. Austin

Mr. Toelle

Ms. Waugh

Ms. Cooley

Mr. Scholl

Ms. Radcliffe

Mr. Austin moved to end the closed session. Ms. Waugh seconded. All were in favor and the regular session was restored.

Adjournment

Ms. Cooley moved to adjourn the meeting. Ms. Waugh seconded. All were in favor, and the meeting adjourned at 8:38.