



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
March 20, 2024

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, March 20th. President Anita Radcliffe presided, and Library Director Madison Morris kept the minutes. Also present: Trustees Sherry Taylor, Leanne Waugh, Jenine Harris, Fred Toelle, Ed Scholl, Dana Cooley, Janey Worthington, Angelo Austin and City Council Liaison Laura Arnold.

Call to Order

The meeting was called to order at 7:01 p.m.

Public Comment

None

Minutes of the February 21, 2024 Meeting

Ms. Waugh moved to approve the minutes. Ms. Worthington seconded. All were in favor, none were opposed and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

None

Librarian's Report

Ms. Morris highlighted some of the successful programs the Library hosted in March. She also stated that the investment account is still in the process of being set up and that she hopes it will be ready by the April Board Meeting.

Advanced Planning

None

Building and Grounds

There was discussion about an upcoming building and grounds meeting to address the new roofing issues, parking lot quotes, and future planning.

Finance

Mr. Scholl Reported that small errors were discovered on the November and January reports.

Mr. Scholl stated that the November report has been updated and all totals are balanced.

Ms. Worthington moved to accept the updated November 2023 Financial Report. Mr. Austin seconded. All were in favor, none were opposed and the November 2023 report was accepted.

Mr. Scholl stated that the January 2024 Financial Report has been updated. All totals are balanced and it reconciles with the check registrar.

Ms. Worthington moved to accept the updated January 2024 Financial Report. Ms. Cooley seconded. All were in favor, none were opposed and the January 2024 report was accepted.

Mr. Scholl reported that the budget as of the end of February 2024 is on track. He stated that to the best of his knowledge, there are no upcoming major expenses and the Library should end the year close to or on budget.

Ms. Worthington moved to accept the February 2024 Financial Report. Ms. Cooley seconded. All were in favor, none were opposed and the February 2024 report was accepted.

Human Resources

Mr. Austin stated there would be a future HR committee meeting in regard to Ms. Morris' goals for the coming year and in regard to payroll and the personnel manual.

Policy

None

Friends Report

Ms. Worthington reported that she had not been at the most recent friends meeting but from the minutes she knows that over 6,000 brochures were sent out asking people to renew their membership. She stated that the Friends would be funding the

purchase of book prizes for the Summer Reading Program. She also mentioned that the Friends' Beyond the Page event would be held on Sunday, May 19th.

City Hall

Mayor Arnold reported that April 2nd is an election day and that the City of Webster Groves has 11 items on the ballot: Proposition W which is a no tax increase parks and recreation initiative and 10 ballot initiatives that pertain to the current City of Webster Groves charter.

Mayor Arnold also reported that the City of Webster Groves is looking to hire a 2nd Assistant City Manager Position. This position would add needed administrative help for implementing federal grants and sustainability initiatives.

Mayor Arnold stated that in May the first comprehensive planning process that the City has done since 1974 will take place. This is a community wide conversation and will be a yearlong project. There will be numerous opportunities for public comments and engagement

Old Business

2024-2025 Budget

There was discussion about budget planning for the 2024 – 2025 budget season. Several building projects were discussed including new carpeting, future improvements to the children's room and reference areas, an overall building maintenance plan, and more.

It was decided that the building and grounds committee, the advance planning committee and the finance committee would meet in the next month to continue these discussions both for the next budget year and for future initiatives/planning.

Financial Report

See above under finance.

New Business

Board Committees

There was discussion about if the board felt there needed to be additional committees added to those that already exist. Some considerations were technology and community engagement committees. Ms. Morris said she would consider options, discuss with Library staff and report back.

Adjournment

Mr. Scholl moved to adjourn. Dr. Harris seconded. All were in favor, none were opposed and the meeting adjourned at 8:18.