



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
July 17, 2024

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, July 17th. President Anita Radcliffe presided and Library Director Madison Morris kept the minutes. Also present: Trustees Leanne Waugh, Fred Toelle, Ed Scholl, Janey Worthington, Angelo Austin and City Council Liaison David Franklin. Absent: Trustees Dana Cooley, Sherry Taylor and Jenine Harris.

The meeting was called to order at 7:00 p.m.

Public Comment

None

Minutes of the June 12, 2024 Meeting

Ms. Worthington moved to approve the minutes. Ms. Waugh seconded, all were in favor, none were opposed and the minutes were approved.

Correspondence

There was no correspondence.

President's Report

Ms. Radcliffe talked about a patron concern in regard to a lemonade stand which was on the sidewalk in front of the Library. There was discussion about policies and liabilities that could go along with this.

Librarian's Report

Ms. Morris reported that she had changed the format of her report to better align with the strategic plan. She also stated that the Summer Reading program was going very well and discussed the summer partnership with Webster-Rock Hill Ministries.

Advanced Planning

None

Building and Grounds

Ms. Waugh reported that due to recent storms the roof is now leaking in new places. She also stated that there is potentially hail damage and that the committee will be meeting to discuss next steps. There was

discussion about insurance claims and using a public adjuster, cost of the patches/repairs over the last few years, age of the roof and cost associated with a complete replacement.

Finance

Mr. Scholl reported that the newly opened investment account has already earned over 3,000 dollars of interest. He stated that for the rest of the year we will be watching this account along with our checking account to see how and if we should move money around further.

He stated the Library is well reserved and in very good shape financially.

He stated for the month of June we had a large building and ground expense due to having to repair an air-conditioning unit but everything else was on track.

He also reported that the 2023-2024 budget year ended right where it needed to. The Library budgeted: \$1,278,143.31 (with amendments) and spent: \$1,274,611.24 leaving a leftover balance of \$3,532.07.

Mr. Austin motioned to approve the financial report. Mr. Toelle seconded. All were in favor, none were opposed and the financial report was approved.

Human Resources

None

Policy

Mr. Toelle is the new chair of the Policy Committee.

Friends Report

Ms. Worthington reported that the Friends do not meet in the summer but they are working on sorting materials to get ready for the October book sale.

City Hall

The new City Council Liaison, David Franklin, was welcomed by the Board.

He stated that he hopes that he and the City can assist the Library in whatever way the might need.

He reported that the new Webster Groves Police Chief started at the end of June, that the 4th of July Parade was a huge success and that there is a motion on the August City Council Agenda to rename one of the parks after the former mayor.

Old Business

None

New Business

Roof

See above in Building and Grounds.

Board Committees

Mr. Toelle is the new chair of the Policy Committee.

Federal Tax I.D.

Ms. Morris asked to put a temporary committee together to help move forward with getting a new Federal Tax I.D. that is separate from the City of Webster Groves. Ms. Waugh, Mr. Toelle, Mr. Austin and Mr. Scholl volunteered for the committee.

Missouri Evergreen

Ms. Morris reported that the change in ILS is moving forward. She said that the MLC is working on pulling data needed and doing clean-up projects in preparation for the migration to Missouri Evergreen. She also stated that staff training will take place in September and the tentative go live date for the new ILS is Thursday, October 17th.

Audit Form

Ms. Morris stated that the Audit is in process and that the Library is working with FEW again. Mrs. Radcliffe filled out the Fraud Inquiries of the Board form that was needed for the Audit.

Petitioners Policy

Ms. Radcliffe requested that this policy be shared with the Board as a point of reference for the discussion above in the President's Report about the lemonade stand.

Adjournment

Mr. Scholl moved to adjourn the meeting. Ms. Waugh seconded. All were in favor, none were opposed and the meeting adjourned at 8:01 p.m.