



Minutes of the Regular Meeting of  
The Board of Trustees  
Webster Groves Public Library  
April 16, 2025

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, April 16<sup>th</sup>. President Anita Radcliffe presided, and Library Director Madison Morris kept the minutes. Also present: Trustees Fred Toelle, Lea Ann Coates, Ed Scholl, Leanne Waugh, Sherry Taylor, and Dana Cooley. Absent: Trustees Jenine Harris and Janey Worthington and City Council Liaison David Franklin.

The meeting was called to order at 7:00 p.m.

**Public Comment**

None

**Minutes of the March 19, 2025 Meeting**

Mr. Toelle moved to approve the minutes. Ms. Taylor seconded. All were in favor. None were opposed and the minutes were approved.

**Correspondence**

None

**President's Report**

Ms. Radcliffe introduced the new board member: Lea Ann Coates.

**Librarian's Report**

Ms. Morris reported that they had recently changed the magazine section of the Library to make more space and to make the magazines and newspapers more browsable. She also highlighted the Library's video conversion service and said that preparation for Summer Reading has begun.

**Advanced Planning**

None

**Building and Grounds**

Ms. Waugh stated that there would be discussion about the roof RFPs later in the meeting.

## **Finance**

Mr. Scholl reported that the Library was over budget for the month. He stated there were some bigger payments that went towards the annual heating and cooling agreement as well as some additional maintenance on the HVAC system.

He stated that despite being over for the month, we are in a good place budget wise and should come in pretty close at year end.

He also stated that tax receipts were up from last year, the investment account is doing well, and that passports continue to be a strong source of revenue for the Library.

Ms. Waugh moved to accept the financial report. Ms. Cooley seconded. All were in favor. None were opposed and the motion passed.

## **Human Resources**

Ms. Cooley stated that a HR committee meeting would be set up in May to talk about the vacation leave policy.

## **Policy**

None

## **Friends Report**

None

## **City Hall**

None

## **Old Business**

### *Roof*

Ms. Waugh gave some background information about the continuous issues with the roof to bring the new board member up to speed. She stated that the roof issues started with the Library renovation almost 15 years ago and despite best efforts have yet to be remedied. She also stated that hail damage was discovered last year. The hope was that the RFPs would come back with a clear and financially feasible way forward.

In Regard to the RFP she reported that the Building and Grounds committee met and discussed the three options. She stated that during this meeting Ms. Morris had reported that of the roofing companies that she talked to, including those that did not submit bids, there were discrepancies about if the newer part of the buildings roof truly needed to be replaced. More than one company stated that the roofing material on the newer part of the building was not in that bad of shape and that they wouldn't necessarily recommend replacing it. There was a consensus amongst companies that the older, shingled part of the roof should be replaced sometime soon.

All of that being said, the committee did not feel that any of the RFPs instilled true confidence and didn't feel comfortable moving forward with any of the bids at this time.

Ms. Waugh moved to table the roof replacement process and revisit it in the next year. Ms. Taylor seconded. All were in favor. None were opposed and the motion passed.

### **New Business**

#### *Board Committee Members*

Ms. Morris stated that she would revise the committees to accommodate the newest board member and would send out the revised list for the board to review before the May meeting.

#### *Investment Account:*

A question was asked about if the Library had moved money to our new investment account.

Ms. Morris stated that the amount voted on last month was not moved to the investment account due to the debt payment being processed and not being able to move the funds into the new account in the timeframe that she had expected. She stated that there would be more information about this at the next months meeting.

### **Adjournment**

Ms. Cooley moved to adjourn the meeting. Ms. Waugh seconded. All were in favor. None were opposed and the meeting adjourned at 7:55 p.m.