



Minutes of the Regular Meeting of  
The Board of Trustees  
Webster Groves Public Library  
July 16, 2025

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, July 16<sup>th</sup>. President Anita Radcliffe presided, and Library Director Madison Morris kept the minutes. Also present: Trustees Fred Toelle, Leanne Waugh, Jenine Harris, Ed Scholl, Lea Ann Coates, Janey Worthington and Dana Cooley. Absent: Sherry Taylor, Ed Scholl and City Council Liaison David Franklin.

The meeting was called to order at 7:00 p.m.

**Public Comment**

None

**Minutes of the June 18, 2025 Meeting**

Mr. Toelle moved to approve the minutes. Dr. Harris seconded. All were in favor. None were opposed and the minutes were approved.

**Correspondence**

None

**President's Report**

Ms. Radcliffe noted the Webster Groves Neighborhood Magazine feature and thanked Ms. Morris and Ms. Ladd for opening the Library on July 4 for the parade.

**Librarian's Report**

Ms. Morris reported continued HVAC issues. She also stated that summer programs have had high attendance, the Wednesday art studio is popular, and feedback about the Summer Reading Program as a whole has been positive.

**Advanced Planning**

None

**Building and Grounds**

Ms. Morris noted a possible future meeting on HVAC issues.

## **Finance**

Ms. Morris stated the fiscal year ended in June. Some budget lines were over, but most were expected and addressed in the 25–26 budget. Overall, the library came in under budget, mainly from unspent capital project funds.

Ms. Waugh motioned to accept the financial report. Ms. Cooley seconded. All were in favor. None were opposed and the financial report was approved.

## **Human Resources**

Ms. Cooley reported Ms. Morris is updating the personnel manual. Drafts will go to HR and Policy committees for review before discussion.

## **Policy**

Mr. Toelle said the committee will review policies before the August meeting.

## **Friends Report**

Ms. Morris reported that the Friends do not meet in July and August.

## **City Hall**

None

## **Old Business**

None

## **New Business**

### *Audit*

Ms. Morris stated that she had sent out the Audit communication to the board and had included it at the end of the packet.

She stated that the board president, Anita Radcliffe, had filled out and submitted the fraud report.

### *December 26*

Ms. Morris proposed closing December 26 as a paid holiday for full-time staff, citing low traffic and staffing challenges. Discussion covered possible community pushback and communication plans.

Ms. Worthington moved to close the library on December 26 this year, as a paid holiday for full-time staff, on a trial basis to be reviewed in 2026. Ms. Waugh seconded. All were in favor. None were opposed and the motion passed.

## **Adjournment**

Dr. Harris moved to adjourn the meeting. Ms. Coates seconded. All were in favor. None were opposed and the meeting adjourned at 7:32 p.m.