



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
August 20, 2025

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, August 20th. President Anita Radcliffe presided, and Library Director Madison Morris kept the minutes. Also present: Trustees Fred Toelle, Leanne Waugh, Jenine Harris, Ed Scholl, Lea Ann Coates, Janey Worthington, Sherry Taylor, Ed Scholl and City Council Liaison David Franklin. Absent: Dana Cooley

The meeting was called to order at 7:00 p.m.

Public Comment

None

Minutes of the July 16, 2025 Meeting

Ms. Worthington moved to approve the minutes. Dr. Harris seconded. All were in favor. None were opposed and the minutes were approved.

Correspondence

The Safe Streets Document from Webster Groves City Hall was shared.

President's Report

Ms. Radcliffe shared that she received an invitation to the Friends of the Library 50th Anniversary event and encouraged board members to attend.

Librarian's Report

Ms. Morris reported continued HVAC issues. She stated she would do a Summer Reading highlight in her September report.

Advanced Planning

None

Building and Grounds

None

Finance

Mr. Scholl reported that \$200,000 was transferred from the reserve account to the Library's checking account to maintain a balance over \$500,000 and avoid bank fees. He noted that further transfers are expected in the coming months due to debt payments and reduced funds until tax revenues arrive, primarily in December and January.

He stated the Library was over budget by approximately \$12,000, mainly due to HVAC repairs and audit service fees.

Ms. Worthington motioned to accept the financial report. Ms. Coates seconded. All were in favor. None were opposed and the financial report was approved.

Human Resources

Ms. Radcliffe reported that work is ongoing on the Employee Handbook, with the goal of presenting it to the full board in the fall.

Policy

Mr. Toelle reported that the committee recently met to review outdated policies and will meet again to finalize revisions, which will be presented to the board at a later date.

Friends Report

Ms. Taylor noted that the Friends did not meet in July or August. She echoed Ms. Radcliffe's comments regarding the 50th Anniversary event on Thursday, September 18th.

City Hall

Mr. Franklin expressed appreciation for Ms. Morris' budget presentation at the July 19th City Council meeting. He reported that the Council reviewed an almost-final draft of the comprehensive plan, which he described as well-drafted and reflective of community input. The full plan will be reviewed at the September 4th Council meeting.

Old Business

Audit

Ms. Morris stated the audit draft was included in the board packet.

Mr. Scholl reported that the audit received an unqualified opinion—the highest rating—and noted no housekeeping issues this year. He said all accounts balanced and library reserves are in good condition.

Ms. Worthington moved to approve the draft of the audit. Mr. Toelle seconded. All were in favor. None were opposed. The audit was approved.

New Business

Long Range Planning

Ms. Morris shared plans to coordinate with board committees in the coming months regarding long-range planning. Topics will include reviewing and updating plans in regard to the strategic plan, evaluating debt service and large projects (e.g., HVAC, roof), and developing long-term maintenance strategies.

She will contact individual committees to schedule meetings.

Adjournment

Mr. Scholl moved to adjourn the meeting. Ms. Taylor seconded. All were in favor. None were opposed and the meeting adjourned at 7:40 p.m.