



Minutes of the Regular Meeting of
The Board of Trustees
Webster Groves Public Library
September 17, 2025

The meeting of the Board of Trustees of the Webster Groves Public Library was held at 7 p.m. on Wednesday, July 16th. President Anita Radcliffe presided, and Library Director Madison Morris kept the minutes. Also present: Trustees Fred Toelle, Leanne Waugh, Jenine Harris, Ed Scholl, Lea Ann Coates, Janey Worthington, Sherry Taylor, Dana Cooley, and City Council Liaison David Franklin. Absent: Ed Scholl.

The meeting was called to order at 7:00 p.m.

Public Comment

None

Minutes of the August 20, 2025 Meeting

Ms. Worthington moved to approve the minutes. Ms. Taylor seconded. All were in favor. None were opposed, and the minutes were approved.

Correspondence

None

President's Report

Ms. Radcliffe noted that tomorrow is the Friends of the Library's 50th anniversary celebration. She also stated that on September 22nd Ms. Waugh will attend the annual Board and Commission Chair/Vice Chair meeting at City Hall.

Librarian's Report

Ms. Morris reported that the Library had hired two new employees—a shelver and a reference assistant—to fill open positions. She stated that HVAC issues continue and spent some time reviewing highlights from the summer reading program. She reported that participation numbers for the summer reading program were similar to the previous year, but overall program attendance was much higher than last year.

Advanced Planning

A committee meeting will be held on Monday, October 20, at 5:00 p.m.

Building and Grounds

See New Business.

Finance

Ms. Morris stated that \$200,000 was moved from the investment account to the checking account.

She reported that for the most part there was nothing out of the ordinary regarding check disbursements. One outlier was the annual payment to MOREnet, the Library's internet provider.

She also stated that next month there will be large payments made for HVAC repairs and for the interest portion of the debt payment.

Ms. Waugh moved to accept the financial report. Dr. Harris seconded. All were in favor. None were opposed, and the financial report was approved.

Human Resources

Ms. Cooley reported that there will be an upcoming meeting to discuss the personnel manual and the vacation policy.

Policy

Mr. Toelle stated that the committee recently met and discussed five or six policies that had not been updated since 2011. He reported that several policies will be revised and presented to the Board in October.

Friends Report

Ms. Taylor stated that the Friends' 50th anniversary party will be held tomorrow from 5:00–7:00 p.m. at Schroer Commons at the Eden Theological Seminary. She noted that there will be food, auction items, and a few speakers.

City Hall

Mr. Franklin reported that the annual tax rate has been approved. He said the rates will stay the same or decrease slightly, though assessment values have increased.

He also reported that the public hearing on the City's comprehensive plan will be held in October.

Old Business

Long Range Planning

Ms. Morris stated that several committee meetings have been scheduled for October:

Finance Committee: October 1 at 4:30 p.m.

HR Committee: October 15 at 6:00 p.m.

Advanced Planning Committee: October 20 at 5:00 p.m.

Hoopla

Ms. Morris stated that a few months ago there was discussion about reducing Hoopla borrows from eight to six, effective September 1. She explained that the change did not take place because she was on vacation during the first week of September and did not want staff to have to field questions or complaints about the change while she was away. The change will now take effect on October 1.

New Business

Friends of the Library Event

See Friends Report.

HVAC

Ms. Waugh stated that HVAC issues continue and that Ms. Morris has asked the Board to approve an invitation to bid for HVAC system replacement.

Ms. Worthington moved to approve the invitation to bid for the HVAC system with an amended close date. Ms. Cooley seconded. All were in favor. None were opposed, and the motion passed.

Adjournment

Ms. Waugh moved to adjourn the meeting. Dr. Harris seconded. All were in favor. None were opposed, and the meeting adjourned at 7:42 p.m.