

### **Video Conversion – Patron Agreement**

By signing this agreement, I understand and agree to the following:

1. I agree to release my materials to the Webster Groves Public Library for the purposes of converting them into a digital format.
2. I understand that I may only drop off up to 3 tapes or up to 6 hours of material at a single time. I may drop off up to 3 more when I pick up my completed materials. Also, I can only create 1 copy of my tape.
3. I understand that there are inherent risks to this equipment that may cause damage to or even destroy my materials.
4. I will not hold the Library responsible for any errors in the conversion process or any damage to my materials.
5. I understand that I must pick up my materials within 14 days of notification of the completed conversion and that if I do not, the Library may dispose of them.
6. I verify that the materials submitted for conversion are original materials and not subject to copyright law or any other law that would make it illegal to convert the files.
7. I verify that the materials are not obscene or objectionable.
8. I agree to indemnify the Webster Groves Public Library for any damages that the Library sustains as a result of my request for conversion services.

**Printed Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Phone number and/or Email Address** \_\_\_\_\_